



Washington State Department of Early Learning

ECEAP Steering Committee

A partnership between DEL and ECEAP Contractors

Goals:

- Input to DEL on policy, procedures and Directors Meeting agendas.
- Phone or email tree for ECEAP Directors for DEL ECEAP information.
- Sounding board and resource for other directors.

Membership:

- Ten Directors serve for one year as a Representative.
- Five Directors serve for one year as an Alternate.
- Each member represents five to six other ECEAP Directors.

Meeting Schedule/Procedures:

- Conference calls the fourth Tuesday of every month, from 10:30 to 12:00 p.m.
- In-person meetings, as needed.
- Members send agenda items, after email prompt.
- DEL ECEAP staff e-mail meeting minutes.

Representatives Responsibilities:

- Gather information, opinions, questions and concerns from represented directors before each Steering Committee call.
- In addition to your own opinion, represent the opinions of the members of your region.
- Report on Steering Committee discussions to represented directors.
- Ensure you have an alternate, when you are unable to participate in a call.